

**GOVERNMENT OF TELANGANA  
ABSTRACT**

Establishment - Finance Department – Permission to encashment of earned leave to Smt. H. Shailaja Rani, Assistant Financial Advisor, Finance Department – Orders - Issued.

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**FINANCE (OP.I) DEPARTMENT**

**G.O.RT.No. 23**

**Dated: 07-01-2016**  
**Read the following:-**

- 1.Cir.Memo.No.14781-C/278/FR.I/2011, Finance (FR.I) Department, dt.22.06.2011
- 2.Application of Smt. H. Shailaja Rani, Assistant Financial Advisor, Finance Department, dated.30-12-2015.

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**ORDER:**

In terms of orders issued in the reference first read above, Smt. H. Shailaja Rani, Assistant Financial Advisor, Finance Department is permitted to surrender Earned leave as shown in the Annexure to this order.

2. Certified that the encashment of earned leave now permitted for the financial year 2015-2016 has not been sanctioned and availed by the Officer earlier.
3. Necessary entries have been made in the S.R. of the concerned.
4. The Finance (FC-Claims) Department are requested to draw and credit the amount to the Officer's bank account through ECS.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)**

**T.INDIRA**  
**DEPUTY SECRETARY TO GOVERNMENT**

To  
The Officer concerned.

**Copy to:**

The Finance (FC-Claims) Department.  
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.  
SF/SC's

**//FORWARDED::BY ORDER//**

**SECTION OFFICER**

**(P.T.O)**

**ANNEXURE TO G.O.Rt.No. 23 , FINANCE (OP.I) DEPARTMENT**

**DATED:07-01-2016.**

Sl. No	Name and Designation	Surrender of leave availed previously		Surrender of leave availed now		Balance of EL as on 30.06.16	No. of days surrendered	Balance of Earned leave after encashment
1	Smt. H. Shailaja Rani, Assistant Financial Advisor, Finance Department	07.01.14	21.01.14	06.01.16	04.01.16	284	30	254

**SECTION OFFICER**